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Finance Department Goals

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1. Achieve a favorable Finance department expense budget variance for fiscal year 2020.
2. Receive GFOA award for the fiscal year 2019 Comprehensive Annual Financial Report (CAFR).
3. Next Generation Fare Collection System - Final design completed and approved by January 31, 2020.
4. Build the financial model for the Ballot Measure Plan of Finance and complete the Baseline Scenario by October 31, 2019.
5. Work with the California Air Resources Board (CARB) and third party propane supplier to collect and transmit the appropriate information in order to generate state LCFS credits by December 31, 2019.
6. Create a comprehensive SAP tutorial guide for business managers (to include SAP invoice approval, Fiori invoice approval, setting substitutes, operating/capital budget processes, and budget to actual reporting). Publish to the Intranet and rollout to MTS managers by June 30, 2020.
7. Implement the upgrade to the ADP HR and Payroll system by January 31, 2020.
8. Complete an overhaul of offsite record storage to follow the MTS retention policy and FTA

requirements by June 30, 2020.

9. Coordinate the installation of the new fare catalog to be deployed to all TVMs, including necessary revisions to the backend reporting system and departmental reports by September 30, 2019.

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